



# Siskiyou Media Council

2001 Campus Drive, Bldg 4 Room 4, Yreka, CA 96097

P.O. Box 534, Mt, Shasta, CA 96067

[www.siskiyoumediacouncil.org](http://www.siskiyoumediacouncil.org)

[info@siskiyoumediacouncil.org](mailto:info@siskiyoumediacouncil.org)

530-918-8411

## SMC BOARD MEETING FOR February 2, 2023 (via hybrid meeting)

**Establish quorum and Call to Order** at 5:04 PM via Zoom: In attendance; Rennie Cleland-President

Kylan Quick, Tim Rundel and Dave McAdams.

Absent: Jeramiah LaRue

Guest: Jason Ledbetter and Patricia Lord

**Approval of the agenda:** Motion by Rennie to approve, Tim 2nd. Three Aye. Motion passed.

**Approval of the Jan 5 minutes:** Motion by Rennie to approve, Tim 2nd. Three Aye. Motion passed.

**Public comment:** Rennie Cleland opened the floor for public comment. No other public comment

**Financial Reports:** Given by David McAdams. As of December 26<sup>th</sup> the balance was \$5924.23. Six transactions for totaling \$2302.03 issued to Alliance Insurance(2x), QB subscription, Elijah Sullivan, Churchill Insurance and Autie Carlisle. Three deposits totaling \$3350.00 Final balance is \$6972.21. New debit cards received.

**Executive Director Report:** Dave McAdams provided his report of what has transpired since January.

Received the invoice for COS room rent. Will try and establish a bill pay process.

Received rejection notice for Registry of Charitable Trust. We didn't submit payment. Check cut and mailed.

Purchased Quick Books basic online program. Quickbooks Desktop is being phased out. Jeannine migrated the books to the online version. Now learning to use the program.

Attended the Community Foundation of North State Spring Grant Workshop.

Finished and posted the Siskiyou County Water Users Association series.

Submitted The Ford Family Foundation grant. Sent an email to the program managers for Siskiyou County introducing myself for a point of contact for questions.

Asked for BIOs from Tim and Kylan with headshot

Met with Erin Kangas, Assistant Director of Employer Partnerships, in studio to discuss how COS and SMC can help students earn job experience and support Public Access. Hoping to meet with Marie Caldwell on Friday.

Cal Humanities Quick Grant development with SCAC, Autie and SMC.

Dr. Fields stated a new director hire for the noncredit courses in Feb and potential start in March.

Second back paycheck for Elijah Sullivan signed and mailed out. We should be able to catch up with the third payment in March 2023.

**Program Director Report:** Elijah Sullivan submitted resignation letter. David McAdams is programming the Weed server and we are trying out Jack Beukelman as programmer for the Yreka server. We are working out the scheduling format as we gather new content. We are pulling in children, cooking and science programs from the Media Exchange from connect. Making sure the current Yreka, Dunsmuir and Weed city meetings are programmed. Was thinking of downloading School House Rock series but unsure of its public domain status.

### OLD BUSINESS:

- A. (Discuss) Discussion and Possible Action: How to pursue funding for new servers - Cleland, Quick, Rundel, LaRue, McAdams
  - a. Board agreed to pursue the McConnell grant. Once developed the board will review and make motion to submit or rewrite.

- B. (Discuss) Discussion and Possible Action: Locating personnel to open studio and operate equipment - Cleland, Quick, Rundel, LaRue, McAdams
  - a. Board liked the direction the Exec Dir was proceeding with working with COS Cooperative Work Experience Education and Siskiyou Works to find students who are interested in earning credits for work experience. Also, a possibility of paid work if the CWE grant is approved I this summer.
- C. (Discuss) Discussion and Possible Action: Developing classes with COS – McAdams
  - a. This is still up in the air. Not sure if COS hired a Non-Credited Course Manager. Once this individual is onboard we'll start the process.
- D. (Discuss) Discussion and Possible Action: Recruiting New Board Officers – Cleland, Quick, Rundel, LaRue
  - a. Board voted to bring Jason Ledbetter onboard as Board Member. Rennie motioned and 2<sup>nd</sup> by Tim. All approved.
- E. (Table) Discussion and Possible Action: Open House in 2023 - Cleland, Quick, Rundel, LaRue, McAdams
- F. (Table) Discussion and Possible Action: Disposal of obsolete and unserviceable equipment - McAdams

**NEW BUSINESS:**

- A. Board approved the California Humanities Quick Grant submission. Grant submitted 14 Feb 2023.
- B. (Open) AGT, our tax preparer, sent out notification they were no longer able to provide tax preparation for SMC. Board suggested we pursue the three agencies suggested by AGT and Jill Porterfield suggested by Tim Rundel.
- C. Elijah Sullivan asked how he could return the ChromeBook to SMC. Tim Rundel offered to pick it up when he was in the Mt Shasta area.
- D. (Open) We are still looking for the Canon R800 camcorder.

**Next board meeting:** Mar 2, 2023, via hybrid format at 5pm was approved and established. Zoom and Studio for meeting.

**Meeting was adjourned** at 6:07 PM

Respectfully submitted,

Rennie Cleland – (530)-260-1147