

Minutes
SMC Board Meeting
MCTV15 Studio, COS
January 4, 2011

President Messer called the meeting to order at 9:15 AM.

Board Members Present: Cory, Dillmann, Johnston, Messer, Crow arrived at 10:00 AM

Absent: Stensaas

Minutes December 7, 2010:

Johnston moved to approve the minutes with the spelling correction of Therese's name. Dillmann seconded. Motion carried.

Public Comment: Therese Parker discussed assistance committed to her production of community shows.

Consent Agenda: Dillmann requested the Financial Report be pulled from the agenda. Johnston moved to approve the Consent Agenda. Dillmann seconded. Motion passed: 3 Ayes, 1 No.

Financial Report: Dillmann discussed the financial situation and stated she would bring back an accurate presentation of the first half of the year at the next meeting. She warned that the cash flow was extremely tight and questioned the need to cash in one of the CDs due Jan. 6. Johnston moved to accept the report as presented with no action on the CD. Cory seconded. Motion carried.

Old Business: Action on Board Policy 7 & 7A Contract for Services: As ED Brannon was not present, President Messer tabled it to the next meeting.

New Business: SMC Security: Messer stated doors to the studio had been unlocked and that the Board needed a policy on physical and systems security as well as data back up and restoration. He stated that Operating Procedures need to be updated to define responsibilities in this area. He requested to know who were login administrators to all security systems. He requested a list of who has access to the studio, inventory of keys, system codes and products. He appointed Steve and Nathan to the Ad Hoc Committee that would create a policy around Security and augment Policy and Procedures to carry out the policy.

Action to accept \$2000 donation: President Messer informed the Board that he was donating \$2000 to the legal fund to finish the formal SMC Contracts in Board Policies 7 & 7A. He also said he wished to donate \$5000 to Siskiyou Media Council. Crow moved to approve the donations, Johnston seconded. Motion carried, 4 Ayes, 1 No.

Board/Staff Comments: Messer and Dillmann are on the Nominating Committee for the Annual Meeting

Closed Session: The Board went into closed session at 10:43 AM.

Employee Evaluation

The Board came out of closed session at 11:24 AM, no action was taken.

Next Agenda:

Board Policies for review and approval: 7 & 7A

Board Policies that still need review: 2,6, 13

Board Policy 22: Security

Annual Meeting

Meeting was adjourned at 11:25 AM

Respectfully Submitted by Barbara Dillmann

APPROVED 2/1/11