



**Public Access**  
It's Your Community on Television.

Mountain Community Television – Channel 15  
Studio COS, 800 College Ave  
Weed, CA 96094  
Telephone: 530-938-5910  
Email: [info@mctv15.org](mailto:info@mctv15.org)  
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## **Preliminary Minutes of the Board Meeting May 1, 2007**

Mountain Community Television - Channel 15

Tuesday, May 1st, 2007 9:00 am

Studio COS LRC 2, 800 College Avenue, Weed, CA 96094

### **Roll Call**

Board Members Present: Audra Gibson, Judith Conrad, Todd Cory, Steve Crow

Quorum: Yes

Others Present:

Sectary/Treasurer: Shirley Hammond

Operations Manager: Kathy Blevins

Technical/Program Director: John Cumming

Others Present: Arthur Aday, Brendan Butler, Rosalinda Capobelando, Richard Martin, LindaSue Runnels, Rex Golston

### **Introductions**

- Judith refreshed us on the things we learned in the workshop, and facilitated an opportunity for each person to introduce themselves and briefly state their intention with regard to this meeting.

### **Proceedings**

- Meeting called to order
- Minutes of April 3<sup>rd</sup> and 5<sup>th</sup> approved as written

### **Public Comment**

- Brendan stated a request for some guidance for speaking to the public and explaining our services.

### **Operations Manager Report by Kathy Blevins**

- Kathy Reported on the month's activities and the cost of supplies.

### **Financial Report by Shirley Hammond**

- A Profit and Loss report as well as a Balance Sheet and Budget were presented and reviewed.

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*The mission of MCTV15 is to encourage and support the use of media for sharing events, thoughts and opinions by and for the people of Siskiyou County*



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### **Programming Report by John Cumming**

- Kathy is learning the process and is a great help in preparing the shows for programming.

### **Technical Report by John Cumming**

- John rewired the audio in the hope of curing the lip-sync problem that has been occurring since the installation of the new TriCaster.

### **Policies and Procedures**

- Kathy submitted a draft key/security policy for discussion. Kathy will continue to work on the wording with the help of Audra and Shirley.

### **Public Liaison Report by Judith Conrad**

- None

### **Government Liaison Report by Audra Gibson**

- None

### **Old Business**

#### **Legacy Fund**

- Audra reported that all of the Legacy Fund grants have been allocated. JEDI has been billed and work on their project will recommence.
- Audra is working on the project for Sisson Museum.

**Action: Judith and Shirley will produce the promotional piece for the Mt. Shasta Community Resource Center.**

**Action: Audra and Shirley will submit a report to Mt. Shasta Legacy Fund by June 1, and request another grant to assist eligible non-profits with the cost of professional services productions through MCTV15**

#### **YCTV4**

- Audra reported on the round table meeting with representatives from YCTV4 and the City of Yreka. There are some concerns which need to be addressed about how a new governance structure might affect their sense of autonomy, and what additional work load would be placed on existing volunteers at both stations. The dialog continues in an effort to develop a model and a framework for MCTV15 to assist in assuring that YCTV4 carries on. We have agreed to move at a pace that is comfortable and reflects the magnitude and importance of the sort of change contemplated.

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## **New Business**

- Audra lead us through detailed job descriptions for the members of the Board, and for the Executive Officers.

### **Motion: To accept the job descriptions as outlined. Seconded and Passed 4-0**

- John Cumming submitted his offer to act as Interim Volunteer Executive Director until such time as a suitable replacement can be engaged.
- There was a discussion of the possibility of compensation in the form of stipend and per-diem for this work.

### **Motion: To move forward with recruitment of an Executive Director, appoint John Cumming Interim Executive Director, and revisit the issue at the annual meeting in February. Seconded and Passed 4-0**

- Discussion of a possible name change for the non-profit corporation was tabled for the next regular meeting

## **Board/Staff Comments**

- Audra will produce a DVD for the Partnering for Tomorrow event to be held on May 15, at the Miner's Inn Conference Center, Yreka. Leadership Siskiyou County, the sponsor of the event, will make a donation to MCTV15.
- Judith lead us in a closing summary, asking each one of us to comment on the outcomes and value of this meeting.

## **Adjournment**

Adjourn at 11:05 AM to the next regular meeting:  
Tuesday June 5, 2007 at 9:00 AM