



Mountain Community Television – Channel 15
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Minutes of the Boards Meeting – January 15, 2008

Mountain Community Television - Channel 15
Tuesday January 15, 2008 9:00 am
Studio COS LRC 2, 800 College Avenue, Weed, CA 96094

Call To Order Meeting called to order at 9:10 AM

Roll Call All Board Members Present: Audra Gibson, Judith Conrad, Todd Cory, Steve Crow, Barbara Dillman Others Present: John Cumming, Kathy Blevins, Ron Demele, Vince Reinig

Check In

Judith asked: What does the [MCTV 15](#) Mission Statement mean to you?

Minutes of Regular Meeting December 12th 2007 approved as written

Public Comment none

Old Business

Audra reported on Weed City Council meeting of Jan 10th. – Council’s questions surrounded issues relating to technical broadcast with Northland Cable not with [MCTV 15](#) operations.

Reconsideration of board action “to eliminate the "flagship show" concept as it has been unofficially practiced to date and research other ways to serve the community". Board asked that specific criteria and accompanying policy and procedures changes be researched by committee to be brought back to the board for action at the February board meeting.

Emails to be sent to team for review and comments.

Committee of Todd Cory, Barbara Dillman, Judith Conrad, Mary Ann? Thrush and Kathy Blevins to define Volunteer Hours Exchange Policy and tracking of Volunteer hours and policy regarding Producers canceling shows with less than 24 hours notice and bring proposed policies to board for action at the February meeting.

Board agreed that the Operations Manager paid hours are not for producing shows. If the Operations Manager helps with a show it must be as a volunteer only. This excludes teaching technology to volunteers.

The mission of MCTV15 is to encourage and support the use of media for sharing thoughts opinions and events by, and for the people of Siskiyou County.

New Business

Committee Report on Executive Director recruitment: Pete Bellcastro contacted – no reply as yet.

Audra will draft a short PSA to advertise for the Executive Director position and will email the board for review before sending to the newspapers, [MCTV 15](#) - EBB and Channel 3, Northland Cable.

Executive Director Search Committee will investigate the benefits of hiring the Executive Director as an employee or an Independent Contractor in regards to taxes and Workers Compensation and will bring back to the board a recommendation at the next board meeting.

All board members are asked to identify and notice potential candidates for the Executive Director position to John Cumming.

Annual Meeting

The annual meeting to elect new board members and amend bylaws will be held February 5, 2008 at 9 am.

Audra Gibson and Barbara Dillman were appointed to bring forward a slate of officers for election at the annual meeting, including staggered terms of 2 years for board member elections.

Reports and Possible Actions

Technical Report by John Cumming

Media Server and EBB problems: a 28 day program buffer was exceeded over the holidays and had to be reset by John and several power failures may have caused problems

Technical committee of Steve Crow, John Cumming and Todd Cory will investigate Media Server improvements (locked cabinet, new computer, new or improved software)

Financial Report by Barbara Dillman

Barbara stated that the financial reports would be compiled and reported on a quarterly basis from now on. It was agreed that money budgeted to the Government Director and Technical Director be moved to the Station Director slot to pay for the Operations Manager salary for the next six months. Questions rose from the budget report: Bank charges, a telephone/internet charge and Dish Network/Program Fees, Barbara will investigate.

COS Liaison by Steve Crow

Steve stated that there is a problem with the broadcasting signal from the control room to other parts of the campus. Steve asked that the wires, splitters and equipment in the control room be color coded or identified in such a way that it is clear, which wiring etc. is critical to [MCTV 15](#) vs. COS or Northland.

Steve asked that outdated or inoperable equipment in the studio and in the storage loft be identified and marked for disposal.

Policies and Procedures Update

[MCTV 15](#)'s practice is to join each of the south county cities Chamber of Commerce.

There is no policy about joining any other non-profit organizations. There was a request to adopt a policy along these lines. Barbara suggested we need a budget item for this. It was pointed out that a budget item already exists under Organizational Dues/Subscriptions

The volunteer committee will work on policy regarding “volunteer credit”

Board/Staff Comments - None

Adjourn at 11:20 AM to the Annual meeting and next regular meeting: Tuesday Feb 5, 2008 at 9:00 AM